

MOHIT PAPER MILLS LIMITED  
REGD.OFFICE: 15A/13,UPPER GROUND FLOOR, EAST PATEL NAGAR, NEW DELHI-110008  
WORKS:9KM STONE,NAGINA ROAD,BIJNOR-246701(U.P.)INDIA.  
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**NOTICE AND AGENDA OF BOARD MEETING**

In compliance with the SEBI(Listing Obligations and Disclosure requirements)Regulations,2015 the notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held on Thursday the 8<sup>th</sup> Day of February, 2018 at 11:00 A.M. at the registered office of the Company at 15A/13, Upper Ground Floor, East Patel Nagar, New Delhi-110008, inter-alia to consider and approve the Un- Audited Financial Results for the quarter ended on 31<sup>st</sup> Day of December,2017.

Further this is to inform that as per the Company's Code of Conduct formulated and adopted under SEBI (prohibition of insider trading regulations), 2015 trading window of the Company for directors, designated employees and their relatives for dealing in equity shares of the Company shall remain closed from 24/01/2018 and will open after 48 hours of un-audited results for the quarter ended 31/12/2017, being made public.

**AGENDA**

- 1.To grant leave of absence if any.
- 2.To confirm and approve the minutes of the previous board meeting.
- 3.To confirm and approve the minutes of the audit/other committees.
- 4.To consider the Limited Review Report of the Auditors.
- 5.To consider and approve the Un-audited Financial results for the quarter ended 31.12.2017.
- 6.Reports(corporate governance) and other certifications etc. to be placed before the Board.
- 7.Transfer /Transmission of Shares etc. should be noted.
- 8.To take on disclosure of directors if any.
- 9.To take on record the resolutions passed by the directors by circulation if any.
- 10.To consider the related party transactions if any.
- 11.To appoint the secretarial auditor for the year 2018-2019.
- 12.To appoint internal auditor for the year 2018-2019.
- 13.To approve the submission to bank the proposal of expansion etc.

And any other matter as decided by the Board.

Dated:24/01/2018



Anant Vats  
Company Secretary

On Behalf of the Board