

## MOHIT PAPER MILLS LIMITED

CIN: L21093DL1992PLC116600

Registered Office: 15A/13, Upper Ground Floor, East Patel Nagar, New Delhi-110008

Works: 9km Stone, Nagina Road, Bijnor, Uttar Pradesh-246701

Telephone: 011-25886798

Website: www.mohitpaper.in, E-mail: investorsmohitpaper@gmail.com

### NOTICE

Notice is hereby given that the Thirtieth (30<sup>th</sup>) Annual General Meeting ("AGM" or "the Meeting") of the Members of Mohit Paper Mills Limited (the "Company") will be held on Thursday, 29<sup>th</sup> Day of September, 2022 at 04.00 P.M. (IST) through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") in accordance with the applicable provisions of the Companies Act, 2013 ("Act") and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") to transact the following businesses:

#### **ORDINARY BUSINESS:**

##### **Item No.1: Adoption of the Financial Statements:**

To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March 2022, together with Boards' Report and Auditors' Report thereon.

##### **Item No.2: To re-appoint Mrs. Anju Jain (DIN: 00459540) who retires by rotation at this Annual General Meeting and being eligible offers herself for re-appointment:**

##### **To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:**

"RESOLVED THAT Mrs. Anju Jain (DIN: 00459540) who retires by rotation and who is eligible for re-appointment as per her existing terms be and is hereby re-appointed."

##### **Item No.3: To Appointment of M/s Pankaj K. Goyal as the Statutory Auditors of the Company and to fix their remuneration:**

##### **To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:**

"RESOLVED THAT pursuant to the provisions of section 139 and 142 and other applicable provisions, if any, of the Act, read with Companies (Audit and Auditors) Rules 2014 as may be applicable, (including any statutory modification(s) or re-enactment thereof, for the time being in force) and pursuant to the recommendation made by the Audit Committee, M/s. Pankaj K. Goyal & Co., Chartered Accountants (Firm Registration No.: 006885C), be and is hereby appointed as Statutory Auditor of the Company in place of M/s Anil Sood & Associates, Chartered Accountants, (Firm Registration No.: 004985N) for a period of 5 (five) years from financials year 2022-2023 till the conclusion of the 35th Annual General Meeting to be held in the year 2027 at such remuneration as mentioned in the explanatory statement and any amendment in the terms of their appointment including remuneration as may be decided by the Board of Directors or the Audit Committee of the Company as the case may be."

**SPECIAL BUSINESS:****Item No. 4: To approve the appointment of Mr. Mohit Jain (DIN: 07203009) as Director (Non-Executive and Non-Independent Director) (Director of Marketing):****To consider and, if thought fit, to pass the following Resolution as an Ordinary Resolution:**

“RESOLVED THAT pursuant to the provisions of the Section 149, 152, 161 and other applicable provisions of the Companies Act, 2013, (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or enactment thereof for the time being in force) Mr. Mohit Jain (DIN: 07203009), who was appointed as an Additional Director of the Company w.e.f. September 05, 2022 by the Board of Directors, based on the recommendation of the Nomination and Remuneration Committee in terms of Section 161 (1) of the Act, and who holds office upto the date of this Annual General Meeting of the Company and who is eligible for appointment and in respect of whom the Company has received a notice in writing under Section 160(1) of the Act from a Member proposing his candidature for the office of Director, be and is hereby appointed as a Director (Non-Executive and Non-Independent) (Director of Marketing) of the Company, liable to be retire by rotation.”

“RESOLVED FURTHER THAT any Director or Company Secretary of the Company be and is hereby authorized to do all such acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**Item No. 5: To approve remuneration payable to Mr. Mohit Jain (DIN: 07203009) (Non-Executive and Non-Independent Directors) (Director of Marketing) by way of Fees:****To consider and, if thought fit, to pass the following Resolution as a Special Resolution:**

“RESOLVED THAT pursuant to the provisions of Section 196,197, 198 and other applicable provisions of the Companies Act, 2013 and other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 read with Schedule V of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force) and as per the Articles of Association of the Company and subject to such other approval, as may be necessary, consent of the members of the Company, for the payment of remuneration of ₹ 2,40,000/- per month (Rupees Two Lakh Forty Thousand Only) by way of professional fees or otherwise to Mr. Mohit Jain, Director (DIN: 07203009) (Non-Executive and Non-Independent) (Director of Marketing) of the Company w.e.f September, 2022 and thereafter the said remuneration is in addition to sitting fees and reimbursement of expenses for attending the meetings of the Board of Directors or Committees thereof, if any and the said remuneration be paid in such amount, proportion and manner as may be decided by the Board of Directors of the Company from time to time.”

“RESOLVED FURTHER THAT the total overall managerial remuneration payable to all the directors of the Company in any financial year shall not exceed the limits prescribed under Section 197 and Schedule V of the Act and other applicable provisions of the Act.”

“RESOLVED FURTHER THAT any Director or Company Secretary of the Company be and is hereby authorized to do all such acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**Item No. 6: Appointment of Mr. Rakesh Juyal (DIN: 09698162) as an Independent Director:****To consider and, if thought fit, to pass the following Resolution as a Special Resolution:**

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) read with Schedule IV to the Act and the Companies (Appointment and Qualification of Directors) Rules, 2014, Regulation 17 and Regulation 25 (2A) and other applicable regulations

of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), as amended from time to time, the appointment of Mr. Rakesh Juyal, (DIN: 09698162) who was appointed as an Additional Director (Non-Executive, Independent Director) of the Company with effect from September 05, 2022 in terms of recommendation of Nomination & Remuneration Committee and holds the office in terms of Section 161(1) of the Act, and who has submitted a declaration that he meets the criteria of independence in terms of Section 149(6) of the Act and Regulation 16(1)(b) of SEBI Listing Regulations, be and is hereby appointed as Director (Non-Executive Independent Director) of the Company, w.e.f. September 05, 2022 for a period of 5 years from his appointment i.w. up to September 04, 2027 and he would not be liable to retire by rotation."

"RESOLVED FURTHER THAT any Director or Company Secretary of the Company be and is hereby authorized to do all such acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

**Item No.7: to ratify the Remuneration of Cost Auditor:**

**To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution**

"RESOLVED THAT pursuant to the provisions of Section 148 (3) and other applicable provisions, if any, of the Companies Act, 2013 and Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the remuneration of ₹ 50,000/- p.a. plus applicable taxes and other out of pocket expenses payable to M/s. H. Tara & Co., Cost Accountants for conducting cost audit of the Company for the financial year 2022-2023, as approved by the Board of Directors of the Company, be and is hereby ratified."

By Order of the Board of Directors,  
For **Mohit Paper Mills Limited**

Sd/-

**Shivam Sharma**

Company Secretary

M.No.: ACS 42083

Registered office: 15A/13, Upper Ground Floor, East Patel Nagar, New Delhi- 110008

Website: [www.mohitpaper.in](http://www.mohitpaper.in), E-mail: [investorsmohitpaper@gmail.com](mailto:investorsmohitpaper@gmail.com)

Dated: September 05, 2022

CIN: L21093DL1992PLC116600, Telephone: 011-25886798

Place: New Delhi

**NOTES:**

1. In view of outbreak of COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") has, vide General Circular no. 14/2020 dated 8<sup>th</sup> April, 2020, General Circular no. 17/2020 dated 13<sup>th</sup> April, 2020, General Circular no. 22/2020 dated 15<sup>th</sup> June, 2020, General Circular no. 33/2020 dated 28<sup>th</sup> September, 2020, General Circular No. 39/2020 dated 31<sup>st</sup> December, 2020, General Circular No. 10/2021 dated 23<sup>rd</sup> June, 2021 and the General Circular No. 20/2021 dated 8<sup>th</sup> December, 2021 and General Circular No. 2/2022 dated 05<sup>th</sup> May, 2022 in relation to extension of the framework provided in the aforementioned circulars up to 31<sup>st</sup> December, 2022 (collectively "MCA Circulars"), permitted companies to conduct General Meeting through video conferencing ("VC")/other audio-visual means ("OAVM") and relevant circulars issued by the Securities and Exchange Board of India ("SEBI") for holding of meeting through VC/OAVM.

In compliance with the MCA and SEBI Circulars and applicable provisions of the Companies Act, 2013 (the "Act") and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), the Annual General Meeting ("AGM" or "the Meeting") of the Company is being held through VC/OAVM on Thursday, September 29, 2022 at 4:00 P.M. IST. The deemed venue for the AGM will be the Registered Office of the Company i.e. 15 A/13, Upper ground floor, East Patel Nagar, New Delhi- 110008.

2. The Explanatory Statement pursuant to Section 102 of the Act in respect of the business under Item No. 2 for the relevant details of the Directors seeking re-appointment (retire by rotation), Item No. 3 for appointment of statutory auditor, Item no. 4 for appointment of Mr. Mohit Jain as Director (Non-Executive, Non- Independent) and Item No. 5 for confirmation of fees to Mr. Mohit Jain and Item No. 6 set out for appointment of Mr. Rakesh Juyal as Director (Non-Executive Independent Director) and the relevant details as required under Regulation 36(3) and 30 of the SEBI Listing Regulations and Secretarial Standard on General Meetings issued by The Institute of Company Secretaries of India ('Secretarial Standard') are annexed hereto.
3. In accordance with the provisions of Section 108 of the Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI Listing Regulations and in view of the aforesaid MCA and SEBI Circulars, the Company has engaged the services of Link Intime (India) Private Limited ("LIPL") to provide the facility of voting by electronic voting system to all the Members to enable them to cast their votes electronically during the AGM in respect of all the businesses to be transacted at the aforesaid Meeting. The facility of casting the votes by the Members using such electronic voting system from a place other than venue of the AGM ("remote e-voting") is also provided by LIPL.
4. Facility of joining the AGM through VC/OAVM shall be available for atleast 1000 members on first come first served basis. However, the large shareholders (i.e. shareholders holding 2% or more shareholding), promoters, institutional investors, Directors, KMPs, the Chairperson of the Audit Committee, Nomination and Remuneration Committee and Stakeholders' Relationship Committee, Auditors etc. may be allowed to attend the Meeting without restriction on account of first-come-first- served principle.
5. The Company is providing two way teleconferencing facility for the ease of participation of the members. The instructions for members attending/ participating in the AGM through VC/ OAVM are provided at point no. 29.
6. The facility for joining the AGM through VC/OAVM shall be open at least 15 minutes before the time scheduled to start the Meeting and shall not be closed till the expiry of 15 minutes after such scheduled time.
7. In line with the General Circulars No. 20/2020 dated May 5, 2020 and No. 02/2021 dated January 13, 2021, issued by the MCA and the SEBI Circulars, Notice of the AGM along with Annual Report 2021-22 is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories/RTA, unless any Member has requested for a physical copy of the same. The Notice of AGM and Annual Report 2021-22 are available on the Company's website viz. [www.mohitpaper.in](http://www.mohitpaper.in) and may also be accessed from the relevant section of the websites of the Stock Exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com).
8. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone/mobile numbers, Permanent Account Number ('PAN'), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc.,
  - **For shares held in electronic form:** to their Depository Participant only and not to the Company's RTA. Changes intimated to the Depositor Participant will then be automatically reflected in the Company's records which will help the Company and its RTA provide efficient and better service to the Members.

- **For shares held in physical form:** to the Company's RTA in prescribed Form ISR -1 and other forms pursuant to SEBI circular SEBI/HO/MIRSD/MIRSD\_RTAMB/P/ CIR/2021/655 dated November 3, 2021, as per instructions mentioned in the form. The said form can be downloaded from the Members' Referencer available on the Company's website under Investors [http://www.mohitpaper.in/mpml\\_financial-info.html](http://www.mohitpaper.in/mpml_financial-info.html) and is also available on the website of the RTA website.
9. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests, viz., Issue of duplicate securities certificate; claim from unclaimed suspense account; renewal/ exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR-4. The said form can be downloaded from the Members' Referencer available on the Company's website under Investor tab at [http://www.mohitpaper.in/mpml\\_financial-info.html](http://www.mohitpaper.in/mpml_financial-info.html). It may be noted that any service request can be processed only after the folio is KYC Compliant.
  10. Pursuant to the provisions the Act, a Member entitled to attend and vote at the Meeting and also entitled to appoint a proxy to attend and vote on a poll instead of him/her and the proxy need not be a Member of the Company. Since the AGM is being held pursuant to the MCA Circulars and SEBI Circulars, through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, in line with the MCA General Circular No. 14/2020 dated April 08, 2020 and 02/2021 dated January 13, 2021, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
  11. Institutional/Corporate Members intending to attend the Meeting are required to send a scan of certified copy of the Board Resolution (JPG/PDF format), pursuant to Section 113 of the Act, 2013, authorizing their representative to attend the Meeting through VC/OAVM on its behalf and vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email: [asacs2022@gmail.com](mailto:asacs2022@gmail.com).
  12. Recorded transcript of the Meeting shall be uploaded on the website of the Company and the same shall also be maintained in safe custody of the Company. The registered office of the company shall be deemed to be the place of Meeting for the purpose of recording of the minutes of the proceedings of this AGM.
  13. Members having any queries related to accounts and operations or any other matter to be placed at the AGM of the Company, may write to the Company through an email on [investorsmohitpaper@gmail.com](mailto:investorsmohitpaper@gmail.com), at least seven working days in advance of the Meeting. The same will be replied by the Company suitably.
  14. Members are requested to contact the Registrar & Share Transfer Agent (RTA), Mr. Swapan Naskar, Link Intime India Private Limited, Noble Heights, 1<sup>st</sup> Floor, Plot NH 2 C-1 Block LSC, Near Savitri Market, Janakpuri, New Delhi-110058 (Phone No.: +91-49411000; Fax No.: +91-11-41410591; Email: [delhi@linkintime.co.in](mailto:delhi@linkintime.co.in)) for reply to their queries/redressal of complaints, if any,
  15. Shareholders may also contact Mr. Shivam Sharma, Company Secretary at the Corporate Office/Registered Office of the Company (Phone No.: +91-11- 25886798; Email: [investorsmohitpaper@gmail.com](mailto:investorsmohitpaper@gmail.com)).
  16. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, to their DPs in case shares are held in electronic form or to Company's RTA i.e. LIPL in case shares are held in physical form.
  17. Members may avail the facility of nomination by nominating a person to whom their shares in the Company shall vest in the event of their death. The prescribed form can be obtained from the Company's RTA. Members are requested to submit the said details to their DPs in case the shares are held in electronic form and to RTA in case the shares are held in physical form.

18. Members who hold shares in physical form in multiple folios in identical names or joint names in the same order of names are requested to send the share certificates to the Company's RTA i.e. LIPL for consolidation into single folio.
19. As per Regulation 40 of the SEBI Listing Regulations, as amended, the securities of the listed company cannot be transferred in physical mode w.e.f. April 01, 2019, except in case of request received for transposition or transmission of securities. In view of this, Members holding shares in physical form are requested to get their shares dematerialized at the earliest. Members can contact the Company or the Company's RTA i.e. LIPL for assistance in this regard.
20. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company/RTA i.e. LIPL.
21. In keeping with the Ministry of Corporate Affairs' Green Initiative measures, the Company hereby requests the Members who have not registered their email addresses so far, to register their email addresses with their DPs in case shares are held by them in electronic form and with the Company's RTA i.e. LIPL and in case shares are held by them in physical form for receiving all communication including annual report, notices, circulars etc. from the Company electronically.
22. Members attending the Meeting through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act, 2013.
23. Since the AGM will be conducted through VC / OAVM, the Route Map is not annexed to this Notice.
24. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Act, 2013, the Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Act, 2013 read with Rules issued thereunder will be made available electronically for inspection by the Members during the Meeting. All documents referred to in the Notice will also be available for electronic inspection from the date of circulation of this Notice up to the date of AGM. Also, the Notice for this AGM along with requisite documents and the Annual Report for the financial year 2021-22 shall also be available on the Company's website [www.mohitpaper.in](http://www.mohitpaper.in), Further, the notice received, if any, under the provisions of the Act will be put up on the website of the Company up to the date of the Meeting. Members seeking to inspect such documents can send an email to [investorsmohitpaper@gmail.com](mailto:investorsmohitpaper@gmail.com).
25. The remote e-voting facility will be available during the following voting period:
  - i. Commencement of remote e-voting: From 09.00 A.M. IST of Monday, September 26, 2022.
  - ii. End of remote e-voting: Up to 5.00 P.M. IST of Wednesday, September 28, 2022.
26. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Thursday, September 22, 2022 may cast their vote through remote e-voting. The remote e-voting module shall be disabled by LIPL for voting thereafter and the facility will be blocked forthwith.
27. **Remote e-Voting Instructions for shareholders:**

Pursuant to SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode can vote through their demat account maintained with Depositories and Depository Participants.

Shareholders are advised to update their mobile number and email Id in their demat accounts to access e-Voting facility.



Login method for Individual shareholders holding securities in demat mode/ physical mode is given below:

Type of shareholders	Login Method
<b>Individual Shareholders holding securities in demat mode with NSDL</b>	<ul style="list-style-type: none"> <li>➤ Existing IDeAS user can visit the e-Services website of NSDL viz... <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> either on a personal computer or on a mobile. On the e- Services home page click on the "Beneficial Owner" icon under "Login" which is available under "IDeAS" section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name i.e. LINKINTIME and you will be re-directed to "InstaVote" website for casting your vote during the remote e-Voting period.</li> <li>➤ If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> Select "Register Online for IDeAS Portal" or click at <a href="https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>➤ Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> either on a personal computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under "Shareholder/Member" section. A new screen will open. You will have to enter your User ID (i.e. your sixteen-digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e- Voting page. Click on company name or e-Voting service provider name i.e. LINKINTIME and you will be redirected to "InstaVote" website for casting your vote during the remote e-Voting period.</li> </ul>
<b>Individual Shareholders holding securities in demat mode with CDSL</b>	<ul style="list-style-type: none"> <li>➤ Existing users who have opted for Easi / Easiest, can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on New System Myeasi.</li> <li>➤ After successful login of Easi/Easiest the user will be able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. LINKINTIME. Click on LINKINTIME and you will be redirected to "InstaVote" website for casting your vote during the remote e-Voting period.</li> </ul>
	<ul style="list-style-type: none"> <li>➤ If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a>.</li> <li>➤ Alternatively, the user can directly access e-Voting page by providing demat account number and PAN No. from a link in <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. LINKINTIME. Click on LINKINTIME and you will be redirected to "InstaVote" website for casting your vote during the remote e-Voting period.</li> </ul>

Type of shareholders	Login Method
<b>Individual Shareholders (holding securities in demat mode) &amp; login through their depository participants</b>	<ul style="list-style-type: none"> <li>➤ You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name i.e. LINKINTIME and you will be redirected to "InstaVote" website for casting your vote during the remote e-Voting period.</li> </ul>
<b>Individual Shareholders holding securities in Physical mode &amp; evoting service Provider is LINKINTIME</b>	<ol style="list-style-type: none"> <li>1. Open the internet browser and launch the URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> Those who are first time users of LIPL e-voting platform or holding shares in physical mode have to mandatorily generate their own Password, as under:               <ul style="list-style-type: none"> <li>➤ Click on "Sign Up" under 'SHARE HOLDER' tab and register with your following details: -                   <ol style="list-style-type: none"> <li>A. User ID: Shareholders/ members holding shares in physical form shall provide Event No (220396) + Folio Number registered with the Company.</li> <li>B. PAN: Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.</li> <li>C. DOB/DOI: Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company - in DD/MM/YYYY format).</li> <li>D. Bank Account Number: Enter your Bank Account Number (last four digits), as recorded with your DP/Company. • Shareholders/ members holding shares in physical form but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above.</li> </ol> </li> <li>➤ Set the password of your choice (The password should contain minimum 8 characters, at least one special Character (@!#\$%&amp;*), at least one numeral, at least one alphabet and at least one capital letter).</li> <li>➤ Click "confirm" (Your password is now generated).</li> </ul> </li> <li>2. Click on 'Login' under 'SHARE HOLDER' tab.</li> <li>3. Enter your User ID, Password and Image Verification (CAPTCHA) Code and click on 'Submit'.</li> <li>4. After successful login, you will be able to see the notification for e-voting. Select 'View' icon.</li> <li>5. E-voting page will appear.</li> </ol>
	<ol style="list-style-type: none"> <li>6. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).</li> <li>7. After selecting the desired option i.e. Favour / Against, click on 'Submit'. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.</li> </ol>

**Institutional shareholders:**

Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on the e-voting system of LIPL at <https://instavote.linkintime.co.in> and register themselves as 'Custodian / Mutual Fund / Corporate Body'. They are also required to upload a scanned certified true copy of the



Board Resolution/ authority letter/power of attorney etc. together with attested specimen signature of the duly authorised representative(s) in PDF format in the 'Custodian/ Mutual Fund / Corporate Body' login for the Scrutinizer to verify the same.

**Individual Shareholders holding securities in Physical mode & evoting service Provider is LINKINTIME, has forgotten the password:**

- Click on 'Login' under 'SHARE HOLDER' tab and further Click 'forgot password?'
- Enter User ID, select Mode and Enter Image Verification (CAPTCHA) Code and Click on 'Submit'
  - In case shareholder(s)/ member(s) is/are having valid email address, Password will be sent to his/her registered e-mail address.
  - Shareholders/ members can set the password of his/her choice by providing the information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. as mentioned above.
  - The password should contain minimum 8 characters, at least one special character (@!#\$%&\*), at least one numeral, at least one alphabet and at least one capital letter.

**Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:**

- Shareholders/ members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned depository/ depository participants website.
  - It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
  - For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
  - During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event".

**Helpdesk for Individual Shareholders holding securities in demat mode:**

In case shareholders/ members holding securities in demat mode have any technical issues related to login through Depository i.e. NSDL/ CDSL, they may contact the respective helpdesk given below:

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 23058738 or 22-23058542-43

**Helpdesk for Individual Shareholders holding securities in physical mode/ Institutional shareholders & evoting service Provider is LINKINTIME**

In case shareholders/ members holding securities in physical mode/ Institutional shareholders have any queries regarding evoting, they may refer the Frequently Asked Questions ('FAQs') and InstaVote e-Voting manual available at <https://instavote.linkintime.co.in>, under Help section or send an email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or contact on: - Tel: 022- 4918 6000.

**28. Instructions for Shareholders/ Members to Vote during the Annual General Meeting through InstaMeet:**

Once the electronic voting is activated by the scrutinizer/ moderator during the meeting, shareholders/ members who have not exercised their vote through the remote e-voting can cast the vote as under:

1. On the Shareholders VC page, click on the link for e-Voting Cast your vote
2. Enter your 16 digit Demat Account No. /Event No. (220396) + Folio Number and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMeet and click on 'Submit'.
3. After successful login, you will see Resolution Description and against the same the option Favour/ Against for voting.
4. Cast your vote by selecting appropriate option i.e. Favour/ Against as desired. Enter the number of shares (which represents no. of votes) as on the cut-off date under 'Favour/Against'.
5. After selecting the appropriate option i.e. Favour/Against as desired and you have decided to vote, click on Save. A confirmation box will be displayed. If you wish to confirm your vote, click on Confirm, else to change your vote, click on Back and accordingly modify your vote.
6. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.
7. Shareholders/ Members, who will be present in the Annual General Meeting through InstaMeet facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility during the meeting. Shareholders/ Members who have voted through Remote e-Voting prior to the Annual General Meeting will be eligible to attend/ participate in the Annual General Meeting through InstaMeet. However, they will not be eligible to vote again during the meeting.
8. Shareholders/ Members are encouraged to join the Meeting through Tablets/ Laptops connected through broadband for better experience.
9. Shareholders/ Members are required to use Internet with a good speed (preferably 2 MBPS download stream) to avoid any disturbance during the meeting.
10. Please note that Shareholders/ Members connecting from Mobile Devices or Tablets or through Laptops connecting via Mobile Hotspot may experience Audio/Visual loss due to fluctuation in their network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.
11. In case shareholders/ members have any queries regarding login/ e-voting, they may send an email to [instameet@linkintime.co.in](mailto:instameet@linkintime.co.in) or contact on: - Tel: 022-49186175.

**29. Process and manner for attending the Annual General Meeting through InstaMeet:**

1. Open the internet browser and launch the URL: [https:// instameet.linkintime.co.in](https://instameet.linkintime.co.in)  
» Select the "Company" and 'Event Date' and register with your following details:-

**A. Demat Account No. or Folio No:**

Enter your 16 digit Demat Account No. or Folio Number. (Event No.: 220396)

- Shareholders/ members holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID.
- Shareholders/ members holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID.

- Shareholders/ members holding shares in physical form shall provide Folio Number registered with the Company.
- B. **PAN:** Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable).
- C. **Mobile No.:** Enter your mobile number.
- D. **Email ID:** Enter your email id, as recorded with your DP/Company.
- » Click “Go to Meeting” (You are now registered for InstaMeet and your attendance is marked for the meeting).
30. **Instructions for Shareholders/ Members to Speak during the Annual General Meeting through InstaMeet:**
1. Shareholders who would like to speak during the meeting must register their request 7 days in advance with the company on the investors mohitpaper@gmail.com.
  2. Shareholders will get confirmation on first cum first basis depending upon the provision made by the Company.
  3. Shareholders will receive “speaking serial number” once they mark attendance for the meeting.
  4. Other shareholder may ask questions to the panellist, via active chat-board during the meeting.
  5. Please remember speaking serial number and start your conversation with panellist by switching on video mode and audio of your device. Shareholders are requested to speak only when moderator of the meeting/ management will announce the name and serial number for speaking.
31. The voting rights of Members shall be in proportion to their shares of the total paid up equity share capital of the Company as on the cut-off date.
32. Any person, who acquires shares of the Company and becomes Member of the Company after sending the Notice of the Meeting and holding shares as of the cut-off date i.e. September 22, 2022, needs to refer the instruction above regarding login ID and password and may contact the Company or RTA for any query or assistance in this regard. Any person who is not a Member as on the cut-off date should treat this Notice for information purposes only.
33. The Members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM through VC/OAVM but shall not be entitled to cast their vote again or change it subsequently.
34. Only those Members, whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date shall be entitled to avail the facility of remote e-voting as well as e-voting at the AGM.
35. The Board of Directors of the Company has appointed M/s. Agarwal S. & Associates, Company Secretaries, address D-427, 2nd Floor, Palam Extn. Ramphal chowk, Sector-7, Dwarka, New Delhi- 110075 as the Scrutinizer to scrutinize the e-voting and remote e-voting process for the Thirtieth (30th) Annual General Meeting in a fair and transparent manner.
36. The Chairman of the AGM shall, at the AGM, at the end of discussion on the Resolutions on which the voting is to be held, allow voting with the assistance of the scrutinizer, by using e-voting facility for all those Members who are present at the AGM through VC/OAVM but have not cast their votes by availing the remote e-voting facility.
37. The Scrutinizer shall after the conclusion of voting at the Meeting, will first count the votes cast during the Meeting and thereafter unblock the votes cast through remote e-voting and shall make and submit, within of the Two working days of conclusion of the AGM, a consolidated Scrutinizer’s Report

of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting within two working days of conclusion of the AGM.

38. The Notice of the AGM shall be placed on the website of the Company and LIPL till the date of AGM. The Results declared, along with the Scrutinizer's Report shall be placed on the Company's website [www.mohitpaper.in](http://www.mohitpaper.in) and on the website of LIPL i.e. [www.linkintime.co.in](http://www.linkintime.co.in) immediately after the declaration of result by the Chairman or a person authorized by him in writing. The Results shall also be immediately forwarded to the Stock Exchange(s) where the shares of the Company are listed. Further, the results shall be displayed on the Notice Board of the Company at its Registered Office as well as Corporate Office.
39. Non-Resident Indian Members are requested to inform RTA, immediately on change in their residential status on return to India for permanent settlement, and update on particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with PIN Code number, if not furnished earlier.

By Order of the Board of Directors,  
For **Mohit Paper Mills Limited**

Sd/-

**Shivam Sharma**

*Company Secretary*

M.No.: ACS 42083

Registered office: 15A/13, Upper Ground Floor, East Patel Nagar, New Delhi- 110008

Website: [www.mohitpaper.in](http://www.mohitpaper.in), E-mail: [investorsmohitpaper@gmail.com](mailto:investorsmohitpaper@gmail.com)

Dated: September 05, 2022

CIN: L21093DL1992PLC116600, Telephone: 011-25886798

Place: New Delhi

## STATEMENT SETTING OUT THE MATERIAL FACTS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 AND REGULATION 36 OF THE SEBI LISTING REGULATION

### Item No.:3: To Appointment of M/s Pankaj K. Goyal as the Statutory Auditors of the Company and to fix their remuneration:

The members at the Twenty Fifth (25<sup>th</sup>) Annual General Meeting ('AGM') of the Company held on September 28, 2017, had approved appointment of M/s Anil Sood & Associates, Chartered Accountants (Registration Number-04985N), as the Statutory Auditors of the Company to hold office from the conclusion of the Twenty Fifth (25<sup>th</sup>) AGM till the conclusion of the Thirtieth (30<sup>th</sup>) AGM of the Company.

After evaluating and considering various factors such as paper industry experience, competency of the audit team, efficiency in conduct of audit, independence, etc., the Board of Directors of the Company, based on the recommendation of the Audit Committee, recommended the reappointment of M/s Pankaj K. Goyal & Co., Chartered Accountants, (Firm Registration No.: 006885C) as the Statutory Auditors of the Company, for a period of five years from the conclusion of Thirtieth (30<sup>th</sup>) AGM till the conclusion of Thirty Fifth (35<sup>th</sup>) AGM of the Company to be held in the year 2027, at a remuneration as may be mutually agreed between the Board and the Statutory Auditors.

It is further to be mentioned that M/s Pankaj K. Goyal & Co. has consented to act as the appointment as the Statutory Auditors and have confirmed that the appointment, if made, would be within the limits specified under Section 141(3)(g) of the Act and that they are not disqualified to be appointed as the Statutory Auditors in terms of the provisions of Section 139 and 141 of the Act and the Rules framed thereunder.

M/s Pankaj K. Goyal & Co., registered with the Institute of Chartered Accountants of India. They having office at Muzaffernagar, Uttar Pradesh. The Company has in place a Policy for approval of services to be rendered by the Auditors ('Pre-Approval Policy') by the Audit Committee to ensure, inter alia, that the Statutory Auditors function in an independent manner.

Following disclosures as per Regulation 36(5) of SEBI Listing Regulations:

Proposed fees payable to the statutory auditor(s) along with terms of appointment and any material change in the fee payable to such auditor from that paid to the outgoing auditor along with the rationale for such change.	₹ 1,00,000/- (Rupees One Lakh Only) p.a.
Basis of recommendation for appointment including the details in relation to and credentials of the statutory auditor(s) proposed to be appointed.	M/s Pankaj K. Goyal & Co., Chartered Accountants, is a registered with the Institute of Chartered Accountants of India, vide Firm Registration No.: 006885C. The Firm has significant experience to provide quality services in the areas of Audit, Investigation, Accounting outsourcing, Taxation (Direct and Indirect), Company Law Matters, Management Consultancy, Fixed Assets Verification and other.

The Board, in consultation with the Audit Committee, may alter and vary the terms and conditions of re-appointment, including remuneration, in such manner and to such extent as may be mutually agreed with the Statutory Auditors.

Besides the audit services, the Company would also obtain certifications from the Statutory Auditors under various statutory regulations and certifications required by clients, banks, statutory authorities, audit related services and other permissible non-audit services as required from time to time, for which they will not be remunerated separately on mutually agreed terms, as approved by the Board in consultation with the Audit Committee.

None of the Directors, Key Managerial Personnel or their respective relatives are, in any way, concerned or interested, financially or otherwise, in the Resolution at Item No. 3 of the accompanying Notice.

Based on the recommendation of the Audit Committee, the Board recommends the Ordinary Resolution set forth at Item No.3 of the Notice for approval by the Members.

**Item No.: 4: To approve the appointment of Mr. Mohit Jain (DIN: 07203009) as Director (Non-Executive and Non-Independent) (Director of Marketing):**

Pursuant to the provisions of Section 149, 152 and 161(1) of the Companies Act, 2013 (the "Act") read with the Articles of Association of the Company and pursuant to the recommendation of the Nomination and Remuneration Committee of the Company, the Board of Directors appointed Mr. Mohit Jain (DIN: 07203009) as an Additional Director (Non- Executive Non-Independent) (designated as Director of Marketing) on Board of the Company in its meeting held on September 05, 2022. In terms of the provisions of Section 161(1) of the Act, Mr. Mohit Jain (DIN: 07203009) shall holds office up to the date of the ensuing Annual General Meeting of the Company.

Additional information including brief profile etc. pursuant to Regulation 36 of the SEBI Listing Regulations and the Secretarial Standard on General Meetings (SS-2) in respect of appointment at Item Nos. 4 is given in Annexure- A to this Notice.

Being eligible, Mr. Mohit Jain has offered himself for appointment, and it is proposed to appoint him as a Director (Non- Executive Non-Independent) (Director of Marketing) on the Board of the Company, whose office shall be liable to be determined by retirement by rotation. Mr. Mohit Jain has given his consent to act as a Director of the Company, along with a certificate stating that he is not disqualified from being appointed as a Director in the Company in terms of Section 164 of the Companies Act, 2013 and applicable provisions of SEBI Listing Regulations. Mr. Mohit Jain has declared that he is not debarred from holding the office of Director by virtue of any SEBI order or any other such authority.

The Board believes that it is desirable to avail services of Mr. Mohit Jain as a Non-Executive Non-Independent Director of the Company, and considers that his experience and expertise would be of immense benefit to the Company. The Board of Directors of your Company recommends that this resolution be passed as an Ordinary Resolution by the Members.

Except for Mr. Sandeep Jain, Mrs. Anju Jain and Mrs. Shubhi Jain, none of the Directors or Key Managerial Personnel (KMPs) of the Company and/or their relatives is, in any way, concerned or interested, whether financially or otherwise, in the proposed Resolution (Item No. 4).

**Item No.: 5: To approve remuneration payable to Mr. Mohit Jain (DIN: 07203009) Director (Non-Executive and Non-Independent Directors) (Director of Marketing) by way of Fees:**

Approval of the members in being sought, for payment of remuneration in the form of fees or otherwise to Mr. Mohit Jain (Non-Executive and Non-Independent Director) as per under the provisions of section 196, 197, 198 and Schedule V of the Companies Act, 2013 and SEBI Listing Regulation (including any statutory modification(s) or re-enactment(s) thereof for the time being in force).

Additional information including brief profile etc. pursuant to Regulation 36 of the SEBI Listing Regulations and the Secretarial Standard on General Meetings (SS-2) in respect of appointment at Item Nos. 5 is given in Annexure- A to this Notice.

Mr. Mohit Jain has been shaping and steering the long term strategy and make invaluable contributions towards the Company. The Nomination and Remuneration Committee and Board of Directors in their meetings held on September 05, 2022, recommended the proposal for remuneration payable to Mr. Mohit Jain, Director (Non-Executive and Non-Independent) (Director of Marketing) of the Company, by way of professional fees or otherwise, as per the provisions of section 198 and Schedule V of the Act, effective from September, 2022 as mentioned in the resolution No. 5.



This remuneration will be distributed amongst all or some of the Directors in accordance with the directions given by the Board of Directors and subject to any other applicable requirements under the Act.

Accordingly, the Board recommends the resolution set forth in Item No. 5 relating payment of remuneration to Mr. Mohit Jain by way of Special Resolution.

Except for Mr. Sandeep Jain, Mrs. Anju Jain and Mrs. Shubhi Jain, none of the Directors or Key Managerial Personnel (KMPs) of the Company and/or their relatives is, in any way, concerned or interested, whether financially or otherwise, in the proposed Resolution (Item No. 5).

**Item No.: 6 Appointment of Mr. Rakesh Juyal (DIN: 09698162) as an Independent Director:**

Pursuant to the provisions of Section 149, 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with rules made thereunder Section 161(1) of the Act read with the Articles of Association of the Company and Regulation 17 and Regulation 25 (2A) and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and pursuant to the recommendation of the Nomination and Remuneration Committee of the Company, the Board of Directors of the Company in their meeting held on September 05, 2022 appointed Mr. Rakesh Juyal (DIN: 09698162) as an Additional Director (Non-Executive Independent) on Board of the Company w.e.f. September 05, 2022. In terms of the provisions of Section 161(1) of the Act, Mr. Rakesh Juyal (DIN: 09698162) holds office up to the date of the ensuing Annual General Meeting of the Company. The Board proposed to appoint Mr. Rakesh Juyal as Director for the term of 5 year from September 05, 2022 till September 04, 2027.

Mr. Rakesh Juyal is not disqualified from being appointed as a Director in terms of Section 164 of the Act and has given his consent to act as a Director. The Company has received a declaration from Rakesh Juyal that he meets the criteria of independence as prescribed both under sub-section (6) of Section 149 of the Act and under SEBI Listing Regulations. In the opinion of the Board, Mr. Rakesh Juyal fulfills the conditions for his appointment as an Independent Director as specified in the Act and the SEBI Listing Regulations.

He has registered themselves in the data bank maintained with the Indian Institute of Corporate Affairs, Manesar ("IICA").

Mr. Rakesh Juyal has also confirmed that he is not debarred from appointment by any order of SEBI/ MCA/ RBI or any other authority. Mr. Rakesh Juyal meets the skills and capabilities required for the role as an Independent Director, as have been identified by the Board of Directors of the Company. The Board considers that his association would be of immense benefit to the Company and considering the background and experience of Mr. Rakesh Juyal, the Board recommends the resolution set out at Item No. 6 in relation of appointment of Mr. Rakesh Juyal as an Independent Director, for the approval of members of the Company as a Special Resolution.

Additional information including brief profile etc. pursuant to Regulation 36 of the SEBI Listing Regulations and the Secretarial Standard on General Meetings (SS-2) in respect of appointment at Item Nos. 6 is given in Annexure- A to this Notice.

None of the Directors or Key Managerial Personnel and their relatives except Mr. Rakesh Juyal and his relatives (to the extent of their shareholding in the Company, if any) are concerned or interested, financially or otherwise, in the resolution set out at Item No.: 6.

**Item No.: 7 To ratify the Remuneration of Cost Auditor:**

The Board of Directors of the Company in their meeting held on May 30, 2022, on the recommendation of the Audit Committee, has approved the appointment of M/s H.Tara & Co., Cost Accountants to conduct the audit of the cost records of product paper of Mohit Paper Mills Limited for the financial year 2022-23 at a remuneration of ₹ 50,000/- p.a. (Rupees Fifty Thousand Only) plus applicable taxes and reimbursement of other out of pocket expenses.

In accordance with the provisions of Section 148 and other applicable provisions, if any, of the Act and Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditor is required to be ratified by the members of the Company.

Accordingly, consent of the members is sought for passing an Ordinary Resolution as set out at tem No. 7 of the Notice of the AGM.

None of the Directors and/or Key Managerial Personnel (KMP) of the Company and their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No.7 of the Notice. The Board commends the Ordinary Resolution set out at Item No. 7 of the Notice for your approval.

**Information for the Directors being appointed/re-appointed as required under Regulation 36(3) the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard -2 issued by the Institute of Company Secretaries of India, is as under:**

<b>Name of Director</b>	<b>Anju Jain</b>	<b>Mohit Jain</b>	<b>Rakesh Juyal</b>
Category	Women Director (Non-Executive Director)	Non- Executive Director	Non - Executive Independent Director
DIN	00459540	07203009	09698162
Date of Birth	15/12/1965 (57 Years)	13/03/1989 (33 Years)	01/09/1968 (54 Years)
Relationship with other Directors, manager, Key managerial personnel of the Company	Wife of Mr. Sandeep Jain, (DIN: 00458048) Managing Director and Mother-in-law of Shubhi Jain (DIN: 06685602) Director	Son of Mr. Sandeep Jain and Mrs. Anju Jain and Husband of Mrs. Shubhi Jain	NA
Nationality	Indian	Indian	Indian
Qualification	Engineering Graduate	Graduate (Honours)	Graduate
Item Number	2	4	6
Date of Appointment	15/07/2013	05/09/2022	05/09/2022
Entities in which the person also holds the directorship and the membership of Committees of the board along with listed entities from which the person has resigned in the past three years.	1. CENTURION INDUSTRIES PRIVATE LIMITED, 2. MOHIT TISSUES PRIVATE LIMITED, She has not resigned in any Listed Company in past three years.	He has not resigned in any Listed Company in past three years.	He has not resigned in any Listed Company in past three years.
Membership/ Chairmanship of Committees of the Company	NA	NA	NA
Chairman/Member of the Committee of the Board of Director across all the Companies	NA	NIL	NIL
Number of Shares held	3077589 Equity shares	1730818 Equity shares	NA

Remuneration as Director sought to be paid	Only sitting fees will be paid	₹ 2,40,000/- P.M. in addition to sitting fees and reimbursement of expenses, if any	Only sitting Fees will be paid
Brief Resume and Expertise in specific functional areas and Experience	Technical expert	Mr. Mohit Jain has more than 10 years experience of marketing and administration. The Company is achieving new miles stone under the leadership of Mr. Mohit Jain. Mr. Mohit Jain has high level of expertise and rich experience in marketing and functional areas such as business strategy, governance, research & innovation amongst others	Mr. Rakesh Juyal is graduate. Mr. Rakesh Juyal having rich experience of administration. He leads the management with key focus on identifying in-house capabilities for growth of the Company. He have more than 25 years' of experience administration
Terms and condition of appointment	To be reappointed as Non-Executive Director on the existing terms.	To be appointed as Non-Executive Director.	To be appointed as Non-Executive Independent Director.
No. of Board Meetings attended during FY 21-22	8	NA	NA

For other details such as number of meetings of the Board attended during the year, remuneration drawn and relationship with other directors and key managerial personnel in respect of above directors, please refer to the corporate governance report which is a part of this Annual Report.

By Order of the Board of Directors,  
For **Mohit Paper Mills Limited**

Sd/-

**Shivam Sharma**

Company Secretary

M.No.: ACS 42083

Registered office: 15A/13, Upper Ground Floor, East Patel Nagar, New Delhi- 110008

Website: [www.mohitpaper.in](http://www.mohitpaper.in), E-mail: [investorsmohitpaper@gmail.com](mailto:investorsmohitpaper@gmail.com)

CIN: L21093DL1992PLC116600, Telephone: 011-25886798

Dated: September 05, 2022

Place: New Delhi